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| Job Title: | Community Health Advocate (CHA) - Vaccination | Position Type: | Full time**5/1 – 6/29/22 with possibility of extension** |
| HR Contact: | Ciara McGillivray | Date Posted: | May 23, 2022 |

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| External Posting URL: | http://fathertracycenter.org/contact-us |

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| Applications Accepted By: |

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| Email:contact@fathertracyadvocacycenter.orgSubject Line: CHA Job Posting |

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| Job Description |
| Role and ResponsibilitiesConduct street outreach and case management with an emphasis on promoting COVID-19 vaccination in the North Clinton community.Promote COVID-19 Vaccination* Provide factual information about COVID-19 and COVID-19 vaccines to members of the community
* Develop relationships with unvaccinated community members in order to establish trust and encourage vaccination
* Promote local resources and vaccination sites; coordinate transportation to resources as necessary
* Follow-up with community members receiving two-dose vaccines to ensure second dose is received

Street Outreach and Front Door Management* Conduct street outreach by walking the streets in the target area
* Prepare for outreach by organizing, managing, and packing supplies
* Build relationships with community members in need, specifically people who use drugs (PWUD) and unsheltered people
* Distribute basic need items such as food/snacks, water, clothing, hygiene items
* Promote the services available at the Father Tracy Advocacy Center, detox/rehabilitation services, and other social services with a focus on harm reduction
* Enter quantitative and qualitative data about street outreach engagements

Case Management* Refer community members to services including detox, rehabilitation, housing, food banks, medical services, etc.
* Conduct meetings and assessments with program participants
* Follow-up with program participants and service providers to ensure that necessary care is received in a manner according to FTAC principles and standards
* Document program participant demographics and encounters

Miscellaneous* Must have the ability and commitment to treat all individuals with dignity, respect, and love
* Manage schedules, emails, phone calls, and other administrative tasks necessary to execute tasks described above
* Support other FTAC programs as necessary
* Other duties as assigned

Qualifications and Education Requirements* AA degree or combination of education/experience working in the field of social work, behavioral health, substance abuse, human services, health care, or similar field preferred. Work experience may be substituted or enhanced by lived experiences in these fields.
* Ability to develop trustful and non-judgmental relationships with people from a variety of backgrounds required
* Willingness and ability to walk 3+ miles in a variety of weather conditions
* Proficiency with email, Google drive, Google workspace, and Microsoft Office

Preferred Skills* Bilingual in Spanish and English preferred

Additional NotesThis position has funding guaranteed through July 29, 2022. There is a possibility the position or a modified version of the position can be extended past this date.**All employees must be able to show proof of COVID-19 vaccination. Contact Ciara McGillivray with any questions.**While performing the duties of this job the employee is required to stand, sit, walk, use hands to finger, handle, or feel; reach with hands and arms, talk and hear. Occasionally the employee must stoop, bend and lift or move up to 25 lbs. Specific vision abilities required include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus. In support of the Americans with Disabilities Act, this job description lists only those responsibilities and qualifications deemed essential to the position. |